

## **WCID 1**

### **Corona Virus Continuity of Service Plan**

COVID 19, also known as Coronavirus Disease has been declared pandemic. It's now proven to community spread. Most people who've contracted COVID 19 experience flu-like symptoms and are able to fully recover in a few days. Those who are at higher risk for the flu are also at higher risk of COVID 19. The very old as well as people with chronic health conditions are some that would be considered high risk.

Now that the virus is detected in Bell County, the risk to critical operations such as water and wastewater service is due to the potential for multiple critical personnel being out sick and recovering at the same time.

The following plan is being implemented for continuity of critical operations in the event the virus does spread into Bell County;

**Level 1- Alert Status – The potential exists for viral infection but no detections have been confirmed in Bell County.**

**Staff Actions:**

- 1) Clean all common areas frequently with hospital grade disinfectant.**
- 2) Wash hands thoroughly several times daily.**
- 3) Cover your mouth with a tissue or disposable napkin when coughing or sneezing.**
- 4) Maintain 6 feet of distance between co-workers when possible.**
- 5) If you experience flu-like symptoms inform your supervisor and see a doctor. You may not return to work until you've been cleared by the doctor to do so.**
- 6) Contact suppliers and request their contingency plan to maintain deliveries.**
- 7) Check for situation updates periodically and through the CDC and DSHS websites.**
- 8) Adjust or add action steps based on updated information and guidance.**

**Level 2- Confirmed infection in Bell County**

**Staff Actions:**

- 1) Continue all Level 1 steps**
- 2) Develop and implement contingency plans for critical staffing.**
- 3) Consider restricting non-critical outside deliveries or contact.**
- 4) Expand cleaning/disinfecting efforts to include areas other than the common work areas.**
- 5) Adjust or add action steps based on updated information and guidance.**

**Level 3- Confirmed cases among staff**

- 1) Continue efforts from Levels 1 and 2.**
- 2) Moved to Level 2.**
- 3) Perform deep clean of ALL areas.**
- 4) Adjust or add action steps based on updated information and guidance.**